

To: All Members and substitute members of  
the LICENSING (GENERAL  
PURPOSES) SUB-COMMITTEE  
(Other Members for Information)

When calling please ask for:

Kimberly Soane, Democratic Services Officer  
**Policy and Governance**

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Direct line: 01483 523258

Date: 4 October 2019

**Membership of the Licensing (General Purposes) Sub-Committee**

Cllr Robert Knowles (Chairman)  
Cllr Peter Clark (Vice Chairman)  
Cllr Martin D'Arcy

Cllr Jack Lee  
Cllr Ruth Reed

**Substitutes**

Cllr Jerome Davidson  
Cllr Michael Goodridge

Cllr Michaela Martin

**Members who are unable to attend this meeting must submit apologies by the end of Monday, 7 October 2019 to enable a substitute to be arranged.**

Dear Councillors

A meeting of the LICENSING (GENERAL PURPOSES) SUB-COMMITTEE will be held as follows:

DATE: MONDAY, 14 OCTOBER 2019

TIME: 10.00 AM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the meeting is set out below.

Yours sincerely

ROBIN TAYLOR  
Head of Policy and Governance

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## **NOTE FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

## **AGENDA**

1. **MINUTES** (Pages 5 - 6)

To confirm the Minutes of the Meeting held on 23 September 2019 (to be laid on the table half an hour before the meeting).

2. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and to report any substitutions

3. **DECLARATIONS OF INTEREST**

To receive from members declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **EXCLUSION OF PRESS AND PUBLIC**

To consider the following recommendation on the motion of the Chairman:-

**Recommendation**

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in paragraph 1 of the revised Part 1 of Schedule 12A to the Act in respect of the following item:

Information relating to any individual (paragraph 1)

5. REVIEW OF HACKNEY CARRIAGE DRIVERS LICENCE (Pages 7 - 30)

To consider the attached exempt report.

6. LEGAL ADVICE

To consider any legal advice relating to any items in the agenda.

**For further information or assistance, please telephone  
Kimberly Soane, Democratic Services Officer, on 01483 523258 or by  
email at [kimberly.soane@waverley.gov.uk](mailto:kimberly.soane@waverley.gov.uk)**

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WAVERLEY BOROUGH COUNCIL

MINUTES OF THE LICENSING (GENERAL PURPOSES) SUB-COMMITTEE - 23  
SEPTEMBER 2019

SUBMITTED TO THE LICENSING AND REGULATORY COMMITTEE MEETING –  
11/11/19

(To be read in conjunction with the Agenda for the Meeting)

**Present**

Cllr Robert Knowles (Chairman)  
Cllr Peter Clark (Vice Chairman)

Cllr Martin D'Arcy

Cllr Jerome Davidson (Substitute)

Cllr Michael Goodridge  
(Substitute)

**Apologies**

Cllr Jack Lee and Cllr Ruth Reed

**Also Present**

Gillian Carson-Jones, Borough Solicitor  
Paul Hughes, Licensing and Environmental Enforcement Manager

48. MINUTES (Agenda item 1.)

The minutes of the meeting held on 1<sup>st</sup> July were approved as a correct record.

49. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS (Agenda item 2.)

Apologies were received from Cllrs J Lee and R Reed. Cllrs M Goodridge and J Davidson attended as substitutes.

50. DECLARATIONS OF INTEREST (Agenda item 3.)

There were no declarations of interest made regarding the items on the agenda.

51. EXCLUSION OF PRESS AND PUBLIC (Agenda item 4.)

At 10:35 it was Resolved that

Pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in paragraph 1 of the revised Part 1 of Schedule 12A to the Act in respect of the following item:

Information relating to any individual (paragraph 1)

52. NEW APPLICATION FOR HACKNEY CARRIAGE/ PRIVATE HIRE VEHICLE LICENCE (Agenda item 5.)

The Sub-Committee considered a report regarding an application for a Hackney Carriage/Private Hire Vehicle License. The applicant was in attendance and clarified the circumstances laid out in the report which the Committee had been asked to consider.

The Sub-Committee considered the report and evidence provided as well as taking into account the applicants verbal representation. The Council's solicitor had been asked to advise the Sub-Committee during their deliberations on the wording of their decision.

RESOLVED that the driver should be **GRANTED** a license, subject to all other satisfactory checks and requirements being met.

53. LEGAL ADVICE (Agenda item 6.)

To consider any legal advice relating to any item on this agenda.

**The meeting commenced at 10.30 am and concluded at 10.51 am**

**Chairman**

# Agenda Item 5.

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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